

Universal

- WORKPLACE RELOCATION
- CHANGE MANAGEMENT
- DOCUMENT STORAGE



Setting the standard for office removals
Commercial Mover of the Year 2015, 2017 & 2019



WELCOME TO UNIVERSAL COMMERCIAL RELOCATION

Quite simply, Universal sets the standard for workplace relocations.

Since 1978, Universal has been carrying out relocation and change projects for leading names in the public and private sectors. Our business is to move your business with maximum efficiency and minimal disruption. Our focus on personal service and total customer satisfaction sets us apart from our competitors, as we continually strive to provide an excellent and cost effective office move solution.

We are proud of our long established client base where over **80% of our office relocation work comes from repeat business** - a reflection of the importance we place on developing a personal and positive working relationship with our clients. We

consistently maintain these excellent standards by employing the most advanced equipment, procedures and techniques, combined with an **obsession for precise and detailed planning** of all aspects of your relocation.

It is this blend of an **innovative and cutting edge moving service** with old-fashioned care and courtesy which is at the heart of Universal.

In addition to being a longstanding member of the British Association of Removers, and its specialist Commercial Moving Group, we are an **ISO 9001 accredited company** holding the British Standard 8522 in Commercial Removals.

REMOVALS

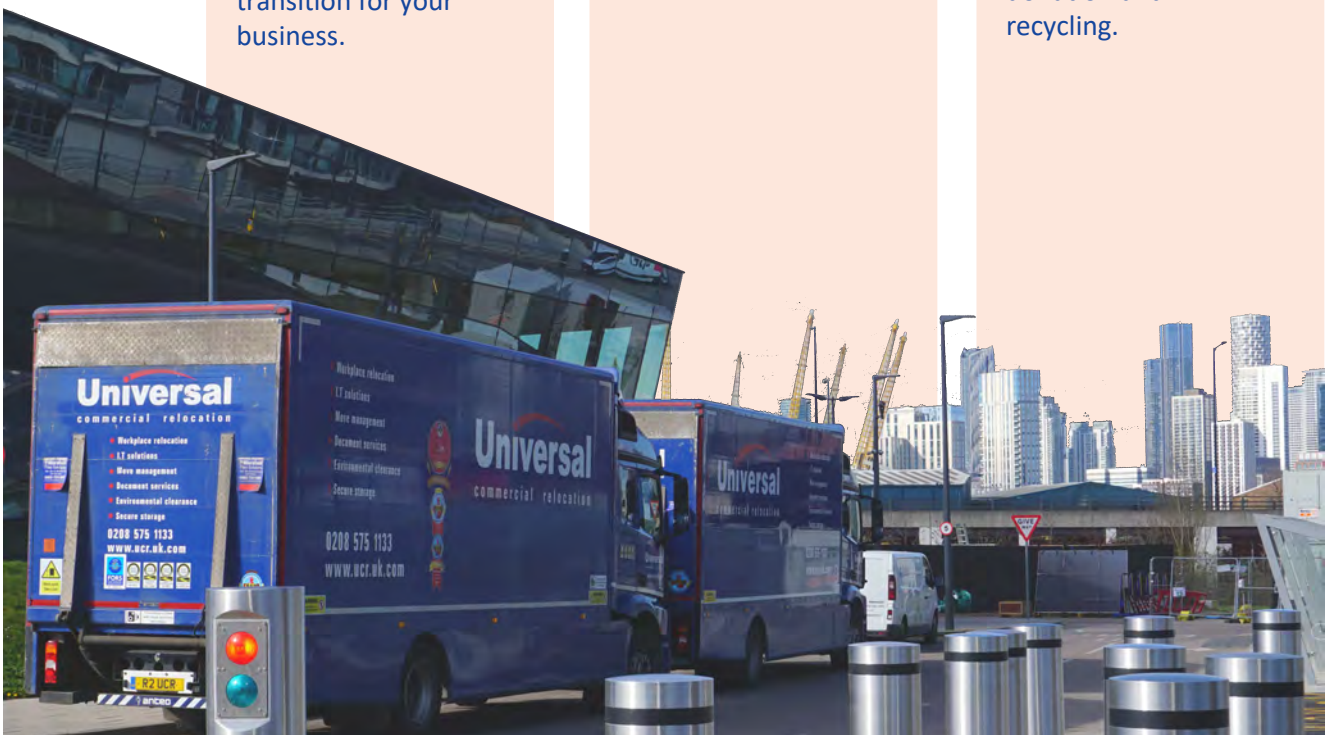
Premier workplace relocation services, with a personal and tailored approach ensuring a seamless transition for your business.

IT SERVICES

Specialist services covering all aspects of I.T. infrastructure relocation.

CHANGE MANAGEMENT

Circular economy solutions including furniture reconfiguration, refurbishment, donation and recycling.





RECORD MANAGEMENT

Our sister company, Information Storage Solutions specialises in records storage and destruction.

OFFICE FURNITURE & EQUIPMENT STORAGE

Office furniture and equipment storage held at our state of the art storage facility within our Headquarters employing the latest CCTV, intruder and fire detection systems.

ENVIRONMENTAL CLEARANCE

As an ISO 14001 accredited company, Universal can offer specialist environmental clearance services ensuring any disposal is approached in an environmentally friendly and sustainable way, in line with your Corporate Social Responsibility and Environmental Policies.



FURNITURE FITTING

Our fitting team are extremely experienced in the installation of the various systems furniture ranges popular in the office environment including Herman Miller, Steelcase and Haworth.



In today's complex business environment the security of company data and information is of paramount importance.

Businesses are under constant pressure to unlock valuable office space, which creates the need for cost effective, secure offsite storage, for all forms of company data. This is where **Information Storage Solutions** serves the commercial sector.

As an extension of this core business we offer the same high levels of professional service and integrity in the storage and management of company data.

Accredited with ISO 27001 Standard in Information Security, we can support you to meet your data protection responsibilities.

CLIENT LIST - *The Company We Keep*

FINANCE, INSURANCE & LEGAL

- Baker & McKenzie LLP
- H W Fisher
- Linklaters Business Services
- McDermott Will & Emery
- Mitsubishi Trust
- Parchment Law
- Pinsent Masons
- SMBC Nikko Capital Markets
- SS&C Financial Services
- The Baltic Exchange

EDUCATION, LIBRARIES & ARCHIVES

- Bayes Business School
- Brooklands College
- City, University of London
- English Heritage
- Historic England
- London Metropolitan Archives
- Online Transport Archives
- SOAS, University of London
- The Courtauld Institute
- The National Archives
- Toynbee Hall

PROPERTY, DESIGN & LOGISTICS

- A2 Dominion
- Barratt London
- Capital & Regional Property
- Cubic Transportation Systems
- Croudace Properties Ltd
- Delcon Construction Ltd
- Equans E&S Solutions
- IVECO
- Nippon Express (UK) Ltd
- Takenaka
- Wincanton

GOVERNMENT

- Citizens Advice Bureau
- Foreign & Commonwealth Office
- Government Hospitality Fund
- Greater London Authority
- London Borough of Brent
- London Borough of Enfield
- London Borough of Hackney
- London Underground Ltd
- Surface Transport Corporation
- Transport for London

MEDIA, PUBLISHING & ADVERTISING

- adam&eve DDB
- Beattie McGuinness Bungay
- Ian Allen Publishing
- Sky plc
- Sony Music Entertainment UK Ltd
- Universal Music Publishing

MEDICAL & CHARITY

- Comic Relief
- CRISIS
- Haven Health Properties
- Healthcare International
- Marie Curie
- My Homecare HCl
- NHS NW London

RETAIL

- Cartier
- Cineworld
- Cyient Europe
- Deckers Europe
- Homebase
- Tata Global Beverages GB Ltd
- Richemont



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